



Melton  
Borough  
Council

## **Special Urgency Notice**

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 Notice of Key Decision

### **Decision to be taken and by whom**

To approve Melton Borough Council's approach to delivering the grants available to businesses due to Melton Borough Area being within Tier 3 Restrictions.

To delegate authority to the Director for Growth and Regeneration to finalise and agree any changes required due to updates in national guidance that may be provided after this date, in consultation to the Portfolio Holder for Growth and Prosperity.

Portfolio Holder for Growth and Prosperity

### **Reasons why this is Key Decision**

Significant impact on 2 or more wards in the Borough and on communities living or working in those areas.

### **Why was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision**

The timescales involved in the release of guidance and funding arrangements for the Tier 3 grant schemes means that an urgent decision is required to ensure that the eligible businesses receive the grants before Christmas. It is not considered acceptable to delay the payments due to the adverse effect this would have on eligible businesses.

### **List of documents submitted to the decision-maker**

Decision Notice

### **Part of the Constitution authorising the decision**

The Portfolio Holder is authorised to make the decision under the Cabinet Scheme of Delegation

Rule 2.4 (General Exception) of the Access to Information Procedure Rules (Chapter Three –Procedure Rules)

In accordance with those rules it is confirmed that:

- The Chair of the Scrutiny Committee has agreed that the taking of the decision cannot be reasonably deferred and the decision is urgent.
- As soon as reasonably practicable after agreement has been given the decision maker will make available a notice setting out the reasons for urgency and why the decision cannot be reasonably deferred and publish that notice on the website.
- The decision shall be reported to the next Council meeting with an explanation as to why Special Urgency provisions were used.

*Notice must be given in the first instance to the Chair of the Scrutiny Committee.*

*The Special Urgency procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, agreement of the Chair of the Scrutiny Committee has been obtained that the taking of the decision cannot be reasonably deferred and the decision is urgent. (If there is no Chair of the Scrutiny Committee or Vice Chair in his/her absence, or they are unable to act, then the agreement of the Mayor of the Council, or in his/her absence the Deputy Mayor will suffice. As soon as reasonably practicable after agreement has been given the decision maker must make available a notice setting out the reasons for urgency and why the decision cannot be reasonably deferred and publish that notice on the website. The decision shall be reported to the next Council meeting with an explanation as to why Special Urgency provisions were used.*

*Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested*